

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, July 27, 2026 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, July 27, 2026 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Camp. Dr. Camp led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Bunch
Dr. Camp
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Chris Briggs
Becky Mullins
Lisa Robinson

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Added Addendum

Item #7 SUPERINTENDENT'S REPORT - Dr. Briggs

C. Employment:

- 80. Echo Flora – Educational aide (pending aide permit)
- 81. Thomas Reed – Van driver and bus driver in training

Q. Athletic Supplemental Contract Resignation:

- 1. Zach Anderson – Middle school cross country coach, effective July 27, 2026

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the June 29, 2026 regular meeting were included with the agenda. President Camp asked if there were any corrections, additions, or deletions to the minutes.

Motion 2026-58

Mr. Upthegrove moved to accept the approval of the minutes.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Camp declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **None**

SUPERINTENDENT'S REPORT- Dr. Briggs (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Non-Acceptance of Contracts:

1. Sarah Lee –Educational aide
2. Katie Kasberg - \$500.00 stipend for set designing/painting for summer theater

B. Resignations:

1. Olivia Clay – Guidance secretary, effective August 9, 2026
2. Elaine Moore – Educational aide, effective July 13, 2026 and Big Blue Bus worker, effective August 9, 2026
3. Sarah Taylor– Educational aide, effective August 2, 2026
4. Mandy Miller – Educational aide (library), effective August 2, 2026

C. Employment:

1. Olivia Clay – Substitute teacher at WMS
2. Sarah Taylor – Substitute teacher at WMS
3. Camryn Carroll – Substitute teacher at CH (pending background checks)
4. Tara Grimm – Substitute teacher at BA (pending licensure)
5. John Denen – Building substitute teacher at WHS & WMS
6. Mandy Pelfrey – Big Blue Bus worker, effective June 10, 2026
7. Dawn Ventry- Van driver, effective July 13, 2026
8. Steven Cline- Van driver, effective July 13, 2026
9. Greg Barlow - \$3,000.00 stipend as Federal Programs Coordinator
10. Tricia Underwood - \$500.00 stipend for set designing/painting for summer theater

Supplementals

11. Denise Johnson – TBT Leader
12. Megan McCune – High School Choir Director

Classified

13. Mandy Miller – Substitute educational aide
14. Shanyn Teeters– Educational aide (pending aide permit)
15. Addison Shiltz – Substitute educational aide (pending aide permit)
16. Keely Smith – Educational aide (pending aide permit)
17. Amanda Gatton – Educational aide (pending aide permit)

18. Katie Purdin – Educational aide (pending aide permit)
19. (Sandra) Megan Bolender- Educational aide (pending aide permit)

Substitute Teachers

20. Steve Adams
21. Robert Armentrout
22. Annetta Baker
23. Reagan Baker
24. Barbara Beam
25. Kaylynn Bell
26. Janet Bihl
27. Brendee Billings
28. Rachel Blankenship
29. Katherine Blumenberg
30. Michelle Bohl
31. Amanda Brown
32. Dorinda Burley
33. Ellen Businger
34. Julie Carter
35. Kate Downing
36. Trent Dye
37. Christine Eckstein
38. Kacy Eplin
39. David Evans
40. Stephanie Fisk
41. Elizabeth Gerber
42. Hannah Girton
43. Tawanda Golding
44. Camden Griffith
45. Lindsey Henderson
46. Kendra Hernandez
47. Krista K. Hott
48. Stacey Howard
49. Diana Huffman
50. Michele Jackson
51. Amber (Nicki) Jenkins
52. Daria Jones
53. Samantha Jordan
54. Lori “Krista” King
55. Valerie LeBeau
56. Tara Malloy
57. Debra Melvin
58. Debbra Minyo
59. Christin Morris
60. Teresa Myers
61. Kelly Pavey
62. Ryan Pontius

- 63. Janine Ramirez
- 64. Pamela Robinson
- 65. Glenna Rowe
- 66. Paige Rowe
- 67. Josie Runk
- 68. Carli Schatmeyer
- 69. Matthew Six
- 70. Betsy Tefend
- 71. Caleb Tong
- 72. Tristin Vail
- 73. Lori Vanzant
- 74. Matthew Williams
- 75. Lindsey Wilson (Bloom)
- 76. RaChelle Wolfe
- 77. Linda Wright
- 78. Randolph Yankowski

Motion 2026-59

Mrs. Downing moved to accept the Superintendent's report A-C 78.

Mr. Bunch seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea
(5 yeas)

President Camp declared the motion carried.

79. Megan Camp

Motion 2026-60

Mr. Upthegrove moved to accept the Superintendent's report C 79.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, abstain;
(4 yeas)
(1 abstention)

President Camp declared the motion carried.

80. Echo Flora – Educational aide (pending aide permit)

81. Thomas Reed – Van driver and bus driver in training

D. Change of Status for 2026-2027:

- 1. Mika Ingram – from substitute educational aide to educational aide

The Superintendent recommended the approval of the following instructional items:

- E. Approval of District Staff Handbook for 2026-2027-** See attachment.

The Superintendent recommended the approval of the following service items:

- F. Transportation Agreements with Parents for 2026-2027:** See attachments.
1. To Worthington, Ohio
 2. To Columbus, Ohio
- G. Contract with Adena Fayette Medical Center for Speech and Language Pathologist Services for 2026-2027:** See attachment.
- H. School Resource Officer –Memorandum of Understanding with Washington Court House Police Department for the 2026-2027 School Year:** See attachment.
- I. Agreement with Southwestern Ohio Educational Purchasing Council for Food Consulting Services for 2026-2027:** See attachment.
- J. Service Contract with InnevAto EDU through Fairfield County Educational Service Center for American Sign Language Course for 2026-2027.** See attachment.

The Superintendent recommended the approval of the following operational items:

- K. WCHC TV:** Randy Young to receive 15% commission based on received advertising sales for WCHC TV, effective July 1, 2026 – June 30, 2027.
- L. Approval of School Bus Routes and Stops:** As required by the OAC Rule 3301-83-13, the location of all bus stops shall be approved annually by the district's board of education. See attachment of bus routes for the 2026-2027 school year.
- M. Rental and Facility Use Requests:**
1. April Self, on behalf of the Blue Lion Athletic Boosters requested use of the cafeteria of Washington High School for the booster meetings that are open to the public on the 2nd Monday of each month at 6:00 PM. She also requested approval of any other events on district property that support the efforts of the athletic boosters. They understand that school events take precedence at all times and agree to work in full cooperation with administration if there are any conflicts. An updated liability policy has been requested.

The Superintendent recommended the approval of the following athletic items:

- N. Resolution of Complimentary Entry for Home Sporting Events for 2026-2027:** Complimentary entry for all employees plus 1 guest per event. See attachment.

O. Athletic Supplemental Contract Employment:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026 (extended 2027). Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals are recommended. All recommendations are pending valid pupil activity permits.

1. Seth Leach – Varsity girls tennis coach, effective July 1, 2026
2. Owen Vandivier - Middle school girls soccer coach, effective July 8, 2026
3. Scott Coe – Volunteer football coach, effective July 6, 2026
4. Maria Wilson – Assistant volleyball coach, effective July 20, 2026
5. Jerrica Stackhouse – 8th grade volleyball coach, effective July 8, 2026
6. Brandon Runk – Varsity baseball coach

Motion 2026-61

Mr. Bunch moved to accept the Superintendent's report C 80–O.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea (5 yeas)

President Camp declared the motion carried.

P. Athletic Supplemental Game Worker Employment:

1. Jodi Adams – Game worker
2. Sam Adams – Game worker and game supervisor
3. Tara Bivens – Game worker
4. Olivia Clay – Game worker
5. Ashley Deatley – Game worker and game supervisor
6. Brandi Darling-Collins – Volunteer sideline photographer
7. Tyler Flora – Game worker
8. Haley Hagler – Game worker
9. Terea Hatfield – Game worker
10. Deanna Hecoax – Game worker
11. Lisa Hoppes – Game worker
12. Lenetta Jackson – Game worker
13. Kelly Kimling – Game worker
14. Kay Kimmet – Game worker
15. Dale Lynch – Volunteer game supervisor
16. Jaelyn Mason – Game worker and camera operator and timing support personnel

17. Aaron Morrison – Volunteer game worker
18. Traci Pabst – Game worker
19. Greg Phipps- Game supervisor
20. Amy Rader – Game worker
21. Louis Reid – Game worker and game supervisor and camera operator and timing support person
22. Brandi Renick – Game worker
23. Tom Renick – Game worker
24. Pam Robinson – Game worker
25. Jill Sanderson – Game worker
26. Mary Ann Smith – Game worker
27. Kathi Sommer – Volunteer sideline photographer
28. Isic Sword – Game worker and game supervisor
29. Alana Walters – Game worker
30. Tina Wilson – Game worker and game supervisor
31. Randy Young – Game worker
32. JT Bunch – Volunteer game worker

Motion 2026-62

Mrs. Downing moved to accept the Superintendent's report P.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Bunch, abstain; Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea
(4 yeas)

(1 abstention)

President Camp declared the motion carried.

Q. Athletic Supplemental Contract Resignation:

1. Zach Anderson – Middle school cross country coach, effective July 27, 2026

Motion 2026-63

Mr. Bunch moved to accept the Superintendent's report Q.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Camp declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended approval of the financial reports for June 2026.

B. The Treasurer recommended acceptance of the following donations:

1. \$5.00 – Board Member Support
2. \$45.87 – Palaskas Scholarship
3. \$250.00 – Dave & Leslie Bittner - Cyndi Meriweather Memorial Book & Supply Fund in memory of Rory Souther
4. \$525.39 – Stella Doster Hendryx and Elizabeth H. Devins Palaskas Scholarship
5. \$1,500.00 – William H. Young – DECA
6. \$1,730.00 – Chief Steven Eric DiSario Memorial Scholarship
7. \$3,500.00 – Amazon Grant - High School Snack Shack
8. \$3,500.00 – BPO Elks Lodge 129 – Historic Washington Auditorium-Summer Theater
9. \$7,000.00 – Amazon Grant – High School Blue Lion Supply Shop

C. The Treasurer recommended acceptance of the following funds:

1. \$733.83 – McKinney-Vento Homeless Assistance Program
2. \$733.84 – State Systemic Improvement Grant- Each Child on Track
3. \$881.50 – Title III Expenses
4. \$14,701.38– IDEA Part B Special Education
5. \$25,480.07 – IDEA Part B Special Education
6. \$31,406.96 – Title IV Part A Student Support & Academic Enrichment
7. \$32,646.98 – Educator Quality
8. \$35,528.26 – Title I
9. \$48,926.59 - State Systemic Improvement Grant- Each Child on Track
10. \$53,935.45 – Educator Quality
11. \$201,315.94 – Title I

D. At the request of the State Auditor any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of:

1. \$3,905.47 to Flagway, Inc. for overage on fuel costs for the year
2. \$6,858.48 to Dean Foods for overage of milk order for the Big Blue Bus
3. \$7,292.62 to Gordon Foods for overage of food order for the Big Blue Bus

Motion 2026-64

Mr. Upthegrove moved to accept the Treasurer's report A-D.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea (5 yeas)

President Camp declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

Discussion and updates were provided regarding the OFCC project close-out, anticipated for August or September. Additional updates included the upcoming pre-bid process for auditorium plaster repair and painting, as well as the status of window replacements and progress on the football field project.

NEW BUSINESS (Agenda Item 11)

- A. Appointment of Delegate for OSBA Annual Meeting – The Board appointed Dr. Camp as a delegate to the Annual Business Meeting of the Ohio School Boards Association to be held on Monday, November 16, 2026 at 2:30 p.m. in the Union Station Ballroom at the Greater Columbus Convention Center.

Discussion was held regarding the district's preschool program and the operation of the football field concession stands.

ANNOUNCEMENTS (Agenda Item 12)

- A. New Students and Kindergarten Registration -Enrollment for new students K-12 is through Final Forms. Full details are on the school website under “registration”. Also, the next in-person Kindergarten registration is Monday, August 3, 2026 from 8:30 AM – 11:00 AM at Cherry Hill Primary School.
- B. Update Final Forms for Current Students – Each school year, we ask parents and guardians of all currently enrolled students to update any changes in a student’s address, phone number, contacts, medical information, permissions and any other important information. It is mandatory that this update is done every school year to ensure student safety and all avenues of communication.
- C. Meals for 2026- 2027: All students will continue to receive free meals through the Community Eligibility Provision. Ala carte items are available for purchase at Washington Middle School and Washington High School. The cost of an adult lunch is \$5.35 and an adult breakfast is \$3.05
- D. School Hours: The school hours for each building are:
 Blue Lion Early Learning Center (PS) Morning session 8:00 AM – 11:00 PM
 Blue Lion Early Learning Center (PS) Afternoon session 12:00 PM – 3:00 PM
 Cherry Hill Primary School (Grades K-2) 8:30 AM – 3:05 PM

Belle Aire Intermediate School (Grades 3-5) 7:50 AM – 2:35 PM
 Washington Middle School (Grades 6-8) 7:20 AM – 2:05 PM
 Washington High School (Grades 9-12) 7:20 AM – 2:05 PM

- E. Teacher Work Days on Monday, August 10 and Tuesday, August 11 – Breakfast will be available on Monday, August 10th from 8:00 AM – 10:00 AM in the cafeteria of Washington High School. The opening day meeting with Dr. Briggs will follow on Monday, August 10th at 10:00 AM in the gym of Washington High School. On Tuesday, August 11th, lunch will be provided by Heritage Memorial Church at 11:30 AM at their location, 1867 Old US 35 NW, WCH.
- F. School Opening Details: Students at Washington High School, Washington Middle School, Belle Aire Intermediate School and Cherry Hill Primary School will have parent orientations scheduled in advance by appointment on Wednesday and Thursday, August 12th and 13th and the first day in the buildings will be Friday, August 14th. For kindergarteners at Cherry Hill Primary School, students with the last names beginning with A-M will attend on Friday, August 14th and students with the last names beginning with N-Z will attend on Monday, August 17th. All kindergarten students will be together in their classrooms on Tuesday, August 18th. The Blue Lion Early Learning Center will begin with students in the classrooms on Tuesday, August 25th.

ADJOURNMENT (Agenda Item 13)

Motion 2026-65

Mrs. Downing moved to adjourn the meeting.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, yea (5 yeas)

President Camp declared the meeting adjourned.

Meeting adjourned at 8:30 PM

ATTEST
 President

Treasurer

Bucky Mullins